

Dr. Manuel C. Barreiro
4th Grade St. Augustine Field Trip (2/28 – 3/1)
Payment Information

We are so excited, our field trip has been approved and we are ready to begin accepting payments. We are even more excited that we can continue to accept online payments through the parent and student portals, therefore there will be no cash payments. Below is the payment schedule and step by step instructions on how to make an online payment through the Online Payment System (OSP).

PAYMENT SCHEDULE			
PAYMENT	ONLINE PAYMENT DATES	STUDENT	CHAPERONE
Deposit	December 4 – 12, 2018	\$134	\$170
2 nd Payment	January 7 – 16, 2019	\$100	\$100
Final Payment	February 4 – 8, 2019	\$100	\$100

** Special Accommodations Balance TBA **

ONLINE SCHOOL PAYMENTS

- ❖ Login to the MDCPS student or parent portal
- ❖ Click on the Apps/Services/Sites tab
- ❖ Click on the OSP link
- ❖ Click on Elementary School
- ❖ Click on Dr. Manuel C. Barreiro Elem. – 0211
- ❖ This will display the St. Augustine Field Trip Payments, both student and chaperone
- ❖ Click on the payment you need to make and add to the cart

PLEASE MAKE NOTE

- ✓ **ALL** chaperones MUST have Level 2 clearance
- ✓ ALL payments are final, no refunds
- ✓ The deposit is needed to secure your spot on the field trip
- ✓ If you need assistance paying through OSP, please stop by the main office to see Mrs. Betancourt from 9:00 am – 12:00 pm
- ✓ No cash payments